

**TOWN OF TEMPLE, NH
TEMPLE HISTORIC DISTRICT COMMISSION**

Monday August 21, 2006

Final Minutes of Public Meeting

Members present: John Kieley (JK), Randy Burnham (RB), Mary Nutting (MN), Dan Cournoyer (DC), Vivian Nicholl (VN).

Others present: Connie Kieley

Meeting called to order by RB at 7:00 pm.

1. Minutes from May 30, 2006 meeting were reviewed. RB pointed out two typographical errors. These were corrected and there were no additional comments. Motion to accept – PM; second – RB. Voted in the affirmative unanimously.
2. VN gave Secretary report as follows:
 - Neighbor letter was completed and sent to HD members on Fri. Aug. 4
 - Sept. meeting place at Town Hall was listed on all HDC meeting notices posted in town.
 - Additional contact will be made with the website master to send the final minutes to be posted on the HDC site.
3. RB asked if there were any reports from other members. There were none presented at this time.
4. RB reported that he had many publications to present that he received through contacts with state offices associated with the functions of HDC's. He met with Emily Paulous of the NH Div of Historical Resources. Her function is to work with HDC's and others. She gave resource material and information such as: The following is a list of what was included:
 - A list of all towns in NH with HDC's
 - A guide for HDC's. (He explained that while we are a judicial functioning board, there are other ways for a member to pursue resolutions).
 - A publication about local laws
 - A list of all RSA's that have anything to do with the HDC
 - FAQ's about HDC's
 - Overview of example of Historic Districts by the National Park Service.
 - Preserving Your Community's Heritage through the Certified Local Government Program.

5. "Preserving Community Character" a preservation planning handbook for NH by the NH Preservation Alliance that was sent to our Commission was also presented by RB and viewed by members of the Commission.
6. RB and JK revised the guidebook and handed them out. Discussion followed regarding cataloging each building in the district. Having an inventory form (use example from the NHDHR) for each member to have.
7. A discussion was led by RB about how we can better define the rules and regulations.
8. The suggested agenda for the next meeting. JK presented a suggested format.
 - Introductions
 - Purpose of tonight's meeting
 - History of Temple's HD Ordinance
 - Role of the Commission
 - Commission work from April 2006 to today
 - What's special about the HD to you?
 - Review of the draft procedures manual and Ordinance (including explanation of the Ordinance if appropriate)
 - Your thoughts and suggestions
 - Next steps including follow up meetings and possibly an annual special meeting
9. VN suggested having a meeting every Sept. that focuses on the concerns of the members. Also, a follow-up meeting to address unanswered questions could be part of the agenda for the Nov. meeting.
10. RB moved to adjourn the meeting at 9:00 pm. JK seconded. Voted in the affirmative unanimously

Next meeting Sept. 18, 2006 @ 7:00 pm at the Town Hall

Minutes submitted by Secretary Vivian Nicholl