

Town of Temple
Approved Minutes of Budget Advisory Committee (BAC)
Wednesday, May 10, 2006

Members present

Rae Barnhisel
Mike Darnell
Grinnell More
John Pierce
Ben Tirey

Others present

J. Kieley
C. Kieley

Meeting called to order at 7:05 pm

1. Minutes from April 26, 2006, approved as written.
2. Darnell distributed the following to each member: BAC Agenda (copy attached) modified Budget Timeline, modified Budget Worksheet, and modified CIP worksheet (copy attached).
3. Members further modified the Budget Timeline and assigned individuals with responsibility for contacting certain department heads to schedule interviews. Darnell will document the suggestions and circulate a draft to members so that contacts can be made prior to the next meeting. Members discussed field trips to Wilton Recycling Center, Library, and the Wilton, Lyndeborough, Temple Ambulance Service.
4. Members discussed the budget hearing and town meeting and will make the following recommendations to the Select Board: paper copies of the Budget Worksheet be made available in addition to an electronic presentation of the budget according to department and department head involvement in presentation at budget hearing and an electronic copy of the Budget Worksheet be made available on Temple's Website in PDF format.
5. Darnell agreed to circulate a copy of the next meeting's agenda to members for feedback before posting on Temple's Website.
6. Members discussed how to improve the modified Budget Worksheet. More requested that Darnell include information on the previous year's percentage increase of subtotaled line items. Darnell agreed to incorporate additional information. Tirey provided a rough breakdown of labor costs. Barnhisel distributed copies of the Personnel Spreadsheet developed by the BAC in 2004, summaries of SWRPC Master Plan data from 2003, and a resident's 2002 statistical analysis of spending by Temple and surrounding towns.
7. Members agreed that Pierce will contact BMSI to determine whether Temple has the software module to handle purchase orders and what towns use the module.
8. Members looked briefly at the CIP worksheet in anticipation of meeting with the CIP Committee and the Select Board at its next meeting.

Meeting adjourned at 9:05 pm.

Submitted by,
Rae Barnhisel, BAC Minute -taker
May 24, 2006