

**Approved Minutes of the Budget Advisory Committee (BAC)  
 Temple Municipal Offices  
 Wed. June 9, 2004**

**Members present**

Steve Andersen  
 Rae Barnhisel  
 Mike Darnell  
 Paul Jordan  
 Brian Kullgren  
 Allan Oxman

**Others present**

Ted Petro (Select Board)  
 Charlene Eddy (Select Board)  
 Paul Quinn (ConCom)

**Meeting called to order at 7:00 pm.**

1. Minutes from May 12, 2004 (Mtg. 4), approved as written.
2. Paul Quinn reported on plans for an ad-hoc committee to explore purchasing the Skladany property near the town's center. Quinn specifically requested that the BAC address options to finance the \$300,000 asking price and report on possible impacts on the town's budget and residents' tax bills. Andersen provided information obtained from the NH Municipal Bond Bank on borrowing \$300,000 at today's rates:

<b>Term</b>	<b>Interest</b>	<b>Total payment</b>	<b>Range of tax rate increase</b>
10 yr	3%	~\$380,000	\$0.55 to \$0.39
15 yr	4.5%	~\$408,000	\$0.43 to \$0.26
25 yr	5.2%	~\$486,000	\$0.40 to \$0.13

There was discussion of possible uses of the land and revenue sources. Timber value, the town's Conservation Fund, and the sale of Town land were mentioned as revenue options. It was agreed that the lowest interest-bearing bond would serve the town best.

3. T. Petro and C. Eddy reported on their meeting with the Greenville Select Board regarding a cooperative police department (PD) much like the current cooperative ambulance service with Wilton and Lyndeborough and the recycling service with Wilton. Temple's chief would be police chief to both towns and would be compensated at a higher rate. The select boards would oversee the police department or a police commission would be set up to oversee and administer the department. C. Eddy reported that Greenville had already voted to have a police commission oversee their PD. The cooperative agreement would be evaluated every 3 years. T. Petro estimated that Temple's PD budget would be decreased from \$140,000 to \$110,000. The cooperative PD budget would be about \$290,000 based on the combined population of both towns. Building space would be provided in Greenville and so there would be a reduced need for additional PD space in Temple.
4. T. Petro reported that the proposals to purchase of Skladany land and enter into a cooperative PD agreement with Greenville would be presented at a town forum on June 24, 2004.
5. BAC members reviewed the latest draft of the Budget Timeline. The next meeting will be on August 11, 2004.

6. BAC members reviewed the 2004-2005 Action Items list:
  - 1) No new information/action on the vendor vs. purchase Order system.
  - 2) No new information/action on assessments/assessing firms.
  - 3) Members agreed to review personnel compensation, especially sick pay and vacation, in terms of GASBY 34 requirements on accruals.
  - 4) Barnhisel provided a copy of the latest town financial audit to each member.
  - 5) No new information/action on telephone system.
  - 6) No new information/action on postage meter.
  - 7) No new information/action on photocopy machine.
  - 8) Darnell reported his findings on the town's computer hardware/software status (information attached). He stated that the hardware was OK but not on sufficient surge protection. He found no licensing information on the software. Critical updates were needed, one to the operating system, another a virus update. He recommended another 17 needed updates. He found conflicts with the Avitar software and that used for personnel administration. Darnell will write up additional, more specific information on the administration computers. He also recommended that the police department computer be replaced to accommodate the digital camera and updated software. He provided information on CrimeStar, a law enforcement software program to organize records and conduct investigations (attached).
  - 9) No new information/action on budget format.
  - 10) Members agreed to examine the MS-1 for revenue sources. Andersen will connect with Walt Birdsall, town treasurer. Oxman will report back on timber harvest potential.
7. Barnhisel reported that there were no Select Board minutes copied for the BAC.
8. Darnell requested a copy of the Account Detail sorted electronically to exclude non-pertinent information and burned onto a compact disk that can be passed among BAC members. Andersen agreed to request it at the next Select Board meeting.

**Meeting adjourned at 9:15 pm.**

Respectfully submitted,  
Rae Barnhisel  
August 11, 2004